



## ***Contribution Request Guidelines***

Cooper Tire & Rubber Company, through its philanthropic arm, the Cooper Tire Foundation, Inc. strives to be responsive to the communities we serve and those where our employees live and work.

### **How to Apply**

Contribution requests may be submitted at any time, however, to allow for ample review and follow-up, funding requests should be submitted a minimum of 4 months prior to your event or program start date.

To apply:

- Complete a Contribution Request Form (see following page)
- Be sure to include a copy of your IRS 501(c)(3) tax-exempt letter
- Additional budgets, sponsorship forms, promotional material, proposals, recent results, etc. may be included with your request
- Submit your request to: [communitygiving@coopertire.com](mailto:communitygiving@coopertire.com)

Preference will be given to those causes/organizations that are near our global headquarters and plant locations, and/or have significant Cooper employee involvement and commitment.

### **Ineligible**

The following are ineligible for funding from the Cooper Tire Foundation, Inc.:

- Churches or religious organizations when the contribution is to be used for denominational or sectarian purposes. Religious organizations that support a specific community program or facility such as a food pantry, for example, may be eligible.
- Political organizations, parties, candidates, campaigns or levies.
- Organizations or campaigns that support a specific individual.
- Product endorsements and other marketing sponsorships.

### **Questions?**

Email [communitygiving@coopertire.com](mailto:communitygiving@coopertire.com)



### Community & Contribution Request Form

<b>ORGANIZATION</b>		
Organization Name:		
Address:		
<b>CONTACT INFORMATION</b> (Person requesting funds)		
Name / Title:	Phone:	Email:
<b>IS YOUR ORGANIZATION A 501(c)(3) OR PUBLIC SCHOOL?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO This is a requirement in order to receive an investment from the Cooper Tire Foundation.		
EIN#:	If a 501(c)(3), please attach a copy of your IRS tax-exempt letter.	
<b>AMOUNT OF REQUEST</b>	<b>TOTAL PROGRAM / EVENT BUDGET</b>	
\$	\$	
<b>ORGANIZATION / PROGRAM'S MISSION</b>		
<b>HOW, WHEN AND WHERE WILL THE FUNDS BE USED?</b>		
<b>WHAT POPULATION(S) WILL BE SERVED?</b>		
<b>WHAT PROMOTIONAL OPPORTUNITIES EXIST?</b> Attach a separate document if necessary.		
<b>WHO, IF ANYONE, FROM COOPER TIRE IS INVOLVED?</b>		
<input type="checkbox"/> Please check this box to certify that your organization does not discriminate against others on the basis of race, color, national or ethnic origin, ancestry, age, religion, disability, medical condition, sex, gender identity and/or expression, sexual orientation, marital status, military or veteran status, or any other characteristic protected under applicable federal, state or local law.		
Requester's Signature:		Date:
<b>This area to be completed by the Community and Contribution Committee.</b>		
Amount Approved: <input type="checkbox"/> Company <input type="checkbox"/> Foundation	<input type="checkbox"/> Not Approved	Date:

Please submit completed request to: [communitygiving@coopertire.com](mailto:communitygiving@coopertire.com)